November 1985
Vol. 44, No. 11

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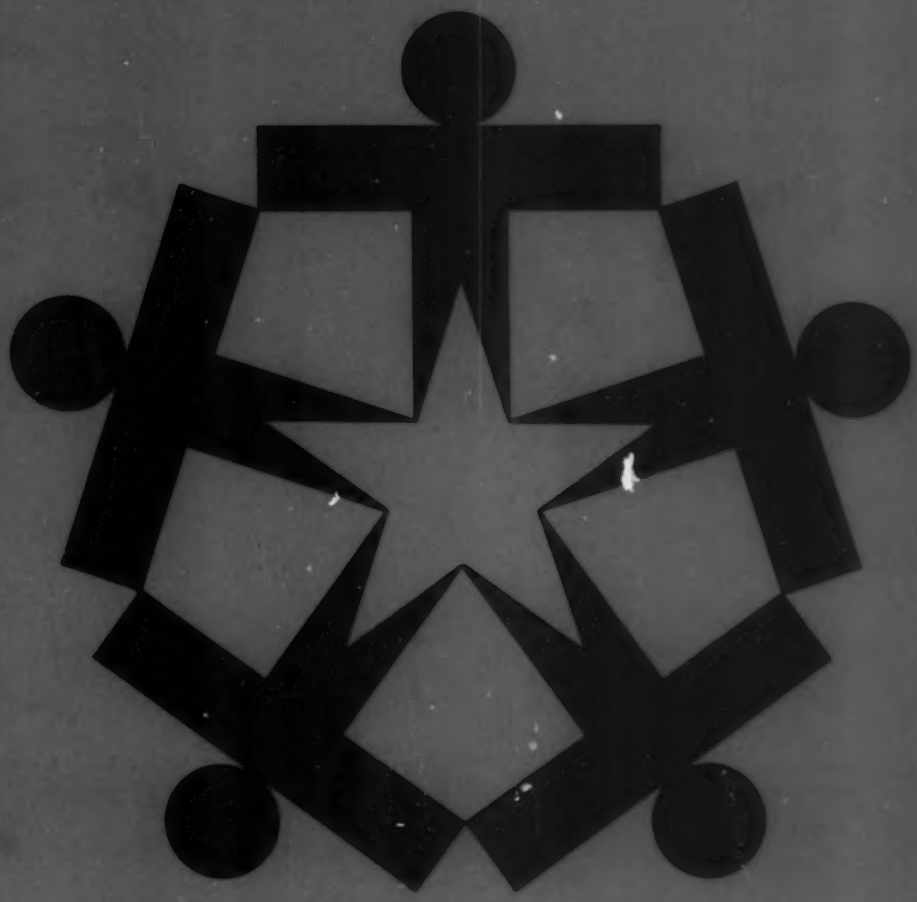

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ABSENTEEISM

11-1
Schlotzhauer, Dale L and Joseph G. Rosse.
A five-year study of a positive incentive absence control program. Personnel psychology, 38:575-585, Autumn 1985.
Descriptors: *Absenteeism control--Case studies / Hospital workers.

11-2
Scott, K. Dow and G. Stephen Taylor.
An examination of conflicting findings on the relationship between job satisfaction and absenteeism: a meta-analysis. Academy of Management journal, 28:599-612, September 1985.
Descriptors: *Absenteeism causes--Research / *Job satisfaction research.

CAREER STAFFING

11-3
Fulmer, William E. and Caroline Fryman.
A managerial guide to outplacement services. S.A.M. advanced management journal, 50:10-13, Summer 1985.
Descriptors: *Employee outplacement.

11-4 Ie122 .H13r
Half, Robert.
Robert Half on hiring. New York: Crown, 1985. 241 p.
Descriptors: *Recruitment / *Selection.

11-5 Ie162 .H43d
Herriot, Peter.
Down from the ivory tower: graduates and their jobs. New York: Wiley, 1984. 221 p.
Descriptors: *College graduates--Recruitment / *Recruitment.

11-6
Schmidt, Frank L. and others.
Further within-setting empirical tests of the situational specificity hypothesis in personnel selection. Personnel psychology, 38:509-524, Autumn 1985.
Descriptors: *Selection--Research / *Test validity--Research / *Tests--Research.

CHANGE, ORGANIZATIONAL

11-7
Bridges, William.
How to manage organizational transition. Training, 22:28-32, September 1985.
Descriptors: *Change, Organizational / *Organization development--Methods / *Change, Resistance to.

11-8
Caruth, Don, Bill Middlebrook and Frank Rachel.
Overcoming resistance to change. S.A.M. advanced management journal, 50:23-27, Summer 1985.
Descriptors: *Change, Resistance to / *Change, Organizational.

CIVIL SERVICE, FOREIGN

11-9 Ic165 .B89b

Bureaucrats and policy making: a comparative overview, edited by Ezra N. Suleiman. New York: Holmes & Meier, 1984. 292 p.

Descriptors: *Civil service--Comparative studies / *Bureaucracy / *Policy formulation.

11-10 Ic165 .O4m

Ozgediz, Selcuk.

Managing the public service in developing countries: issues and prospects. Washington: World Bank, 1983. 84 p.

Descriptors: *Civil service--Administration--Comparative studies / *Civil service--Comparative studies / *Underdeveloped areas--Comparative studies.

COMMUNICATION

11-11

Hubben, Herbert.

Oaths of office. Across the board, 22:72, October 1985.

Descriptors: *Communication / *Executives--Characteristics.

11-12

Joseph, Buck.

Business writer's block. Supervisory management, 30:25-31, October 1985.

Descriptors: *Writing / *Writing improvement / *Business report writing.

COMPENSATION

11-13

Bovarnick, Murray E.

Comparable worth: is it the answer? Management review, 74:40-43, September 1985.

Descriptors: *Pay rates--Administration--Evaluation / *Compensation.

11-14

Chi, Keon S.

Comparable worth progresses slowly in states. State government news, 28:12-14+, September 1985.

Descriptors: *Pay rates / *Pay rates--Law and legislation / *Women--Pay / State government.

11-15

Emans, Jeff S.

Remedying salary inequities: cleaning up your act systematically. Compensation and benefits review, 17:14-23, July-August 1985.

Descriptors: *Pay administration--Methods / *Pay systems--Administration / *Pay rates--Administration.

11-16

Fossum, John A. and Mary K. Fitch.

The effects of individual and contextual attributes on the sizes of recommended salary increases. Personnel psychology, 38:587-602, Autumn 1985.

Descriptors: *Pay increases--Research / *Pay research.

COMPENSATION (Cont'd)

11-17 Ie537 .F96f 1985

Fundamentals of employee benefit programs. 2nd ed. Washington: Employee Benefit Research Institute, 1985. 235 p.

Descriptors: *Fringe benefit administration.

11-18 Ie52.9 .G65d

Gordon, Roger H.

Differences in earnings and ability. New York: Garland, 1984. 261 p.

Descriptors: *Pay--Research / *Income tax--Research / *Ability--Research.

11-19

Kroll, Mark J. and Janet A. Dolan.

Cafeteria benefit plans: a concept that fits the changing face of work. S.A.M. advanced management journal, 50:4-9, Summer 1985.

Descriptors: *Cafeteria compensation / Literature reviews.

11-20

LaRock, Seymour.

Benefits have become synonymous with "change." Employee benefit plan review, 40:8-9, September 1985.

Descriptors: *Fringe benefit administration / *Technology--Social aspects.

11-21

Tane, Lance D.

Guidelines to successful flex plans: four companies' experiences. Compensation and benefits review, 17:38-45, July-August 1985.

Descriptors: *Cafeteria compensation--Administration / *Cafeteria compensation--Case studies / *Fringe benefit administration.

11-22

Veysey, Victor V.

Comparable worth: what is management doing? S.A.M. advanced management journal, 50:38-41, Summer 1985.

Descriptors: *Pay rates--Administration--Evaluation / *Women--Pay.

COUNSELING

11-23

Butcher, Elizabeth and David J. Hebert.

Locus of control similarity and counselor effectiveness: a matched case study. Journal of counseling and development, 64:103-108, October 1985.

Descriptors: *Counseling--Research / *Counselors--Characteristics--Research.

11-24

Gerstein, Martin.

Mentoring: an age old practice in a knowledge-based society. Journal of counseling and development, 64:156-157, October 1985.

Descriptors: *Mentors / *Counseling / Literature reviews.

COUNSELING (Cont'd)

11-25

Ibrahim, Farah A.

Human rights and ethical issues in the use of advanced technology. Journal of counseling and development, 64:134-135, October 1985.

Descriptors: *Counseling / *Ethics / *Technology--Social aspects.

11-26 Ie535 .M99e

Myers, Donald W.

Establishing and building employee assistance programs. Westport, Conn.: Quorum Books, 1984. 335 p.

Descriptors: *Employee counseling.

11-27

Tagtmeier, Gary.

Helping employees with personal financial planning. Personnel administrator, 30:87-91, October 1985.

Descriptors: *Financial counseling.

CREATIVE THINKING

11-28 BF455 .E4p

Ericsson, K. Anders.

Protocol analysis: verbal reports as data, by K. Anders Ericsson and Herbert Alexander Simon. Cambridge, Mass.: MIT Press, 1984. 426 p.

Descriptors: *Thought and thinking / *Behaviorism (Psychology).

11-29

Goldstein, Mark L.

Managing the gold collar worker. Industry week, 226:33-36, September 2, 1985.

Descriptors: *Creative ability / *Management methods / *Supervision--Methods / *Professional employees.

11-30

Schweiger, David M., Carl R. Anderson and Edwin A. Locke.

Complex decison making: a longitudinal study of process and performance. Organizational behavior and human decision processes, 36:245-272, October 1985.

Descriptors: *Creative thinking--Research / *Decision-making--Research / *Thought and thinking--Research.

11-31

Smith, Emily T.

Are you creative? Business week, p. 80-84, September 30, 1985.

Descriptors: *Creative thinking.

ELECTRONIC DATA PROCESSING

11-32

Maital, Shlomo and Kim Morgan.

Expert systems: where's the beef? Across the board, 22:42-49, October 1985.

Descriptors: *Computers / *Problem-solving / *Electronic data processing.

ELECTRONIC DATA PROCESSING (Cont'd)

11-33

Osman, Dewaine L.

Managing people and technology in an office environment. Vital speeches of the day, 51:765-768, October 1, 1985.

Speech delivered at the National Association of State Information Systems annual state dinner, Hot Springs, Arkansas, August 8, 1985.

Descriptors: *Automation--Administration / *Electronic data processing / *Computers.

11-34

Thomas, Ronald R.

Thwarting hackers. Impact: office automation, 8:11-12, September 1985.

Descriptors: *Electronic data processing departments--Security measures / *Computers--Security measures.

EMPLOYEE CONDUCT

11-35

Miceli, Marcia P. and Janet P. Near.

Characteristics of organizational climate and perceived wrongdoing associated with whistle-blowing decisions. Personnel psychology, 38:525-544, Autumn 1985.

Descriptors: *Whistleblowing--Research.

11-36

Terpstra, David E. and Susan E. Cook.

Complainant characteristics and reported behaviors and consequences associated with formal sexual harassment charges. Personnel psychology, 38:559-574, Autumn 1985.

Descriptors: *Harassment--Research.

11-37

Walls, James.

Preventing employee theft. Management review, 74:48-50, September 1985.

Descriptors: *Employee theft / *Employee conduct.

EMPLOYEE HEALTH AND MEDICAL CARE

11-38

Examining the future health care delivery system. Employee benefit plan review, 40:10-13, September 1985.

Summary of an Arthur D. Little study for the Health Insurance Association of America.

Descriptors: *Medical care--Administration / *Health maintenance organizations / *Futures (of society).

11-39 Ie568 .H19h

Handbook of organizational stress coping strategies, edited by Amarjit Singh Sethi and Randall S. Schuler. Cambridge, Mass.: Ballinger, 1984. 319 p.

Descriptors: *Stress, Psychological--Addresses, essays, lectures / *Adjustment (Psychology)--Addresses, essays, lectures.

11-40
Health, safety and security. Personnel administrator, 30:21-24+, October 1985.
Contents: Coping with medical emergencies in the workplace, by Larry M. Starr and Steve Waymaster; Health and safety in the workplace: a new challenge for business schools, by David S. Thelan, Donna Ledgerwood and Charles F. Walters; Medical screening: protection for workers or a discriminatory tool? by Mark Rothstein; Update on hazard communication, by Peter A. Susser.
Descriptors: *Health, Employee / *Safety / *Medical and physical examinations--Evaluation / *Hazardous occupations--Cases.

11-41
Identifying corporate costs in employees' lifestyles. Employee benefit plan review, 40:15+, September 1985.
Descriptors: *Health, Employee--Costs / *Health benefit programs--Costs.

11-42
Jackson, Susan E., Sheldon Zedeck and Elizabeth Summers.
Family life disruptions: effects of job-induced structural and emotional interference. Academy of Management journal, 28:574-586, September 1985.
Descriptors: *Stress, Psychological--Research / *Shift work--Research / *Family (Sociological unit)--Research.

11-43
King, Stephen H.
What staff officials should know about AIDS. State government news, 28:8-10, September 1985.
AIDS = acquired immunodeficiency syndrome.
Descriptors: *Health, Employee--Administration.

11-44
Lawrie, John.
Three steps to reducing stress. Supervisory management, 30:8-10, October 1985.
Descriptors: *Stress, Psychological--Control.

11-45
Personal and professional support systems. Public management, 67:3-11, September 1985.
Contents: Fitness is good business, by Dennis Barts; Establishing a personal wellness program, by Gwen Harvey; The job can be a cold mistress, by Leonard A. Martin; Workshop: a two-day exercise program that works.
Descriptors: *Health, Employee / *Health benefit programs / *Physical fitness--Methods.

11-46
Schilling, Robert F., II, Lewayne D. Gilchrist and Steven Paul Schinke.
Smoking in the workplace: review of critical issues. Public health reports, 100:473-479, September-October 1985.
Descriptors: *Smoking / *Smoking--Control / *Health, Employee / *Stress, Psychological.

EMPLOYEE HEALTH AND MEDICAL CARE (Cont'd)

11-47

Taylor, Ronald A.

Now you can worry about bad air indoors, too. U.S. news & world report, 99:71-72, September 23, 1985.

Descriptors: *Environmental health / *Air pollution / *Health, Employee.

EQUAL OPPORTUNITY IN EMPLOYMENT

11-48

Hoffmann, Carl.

Affirmative action programs that work. New perspectives (U.S. Commission on Civil Rights), 17:16-23, Summer 1985.

Descriptors: *Affirmative action plans / *Equal opportunity in employment / *Discrimination.

11-49

Johnson, Theresa.

Laws prohibiting employment discrimination against the alcoholic and the drug addict. Labor law journal, 36:702-706, September 1985.

Descriptors: *Alcoholic employees--Law and legislation / *Drug abusers--Law and legislation / *Discrimination--Law and legislation.

11-50

Laureda, Juan J.

Hispanics seek fair, equal opportunity. Federal times, 21:9, October 14, 1985.

Excerpts from a speech delivered in Philadelphia as part of Hispanic Heritage Week.

Descriptors: *Equal opportunity in employment / *Hispanic Americans--Employment--Statistics / *Hispanic Americans--Employment--Evaluation / Federal government.

11-51

Schnapper, Eric.

Affirmative action and the legislative history of the fourteenth amendment. Virginia law review, 71:753-798, June 1985.

Descriptors: *Affirmative action--Cases / *Affirmative action--Law and legislation / *Affirmative action--History / *U.S. Constitution.

ETHICS

11-52 Iell.8 .C26c

Casebook on ethics and standards for the practice of psychology in organizations, edited by Rodney L. Lowman. College Park, Md.: Society for Industrial and Organizational Psychology, Inc., 1985. 59 p.

Descriptors: *Psychology, Industrial--Handbooks, manuals, etc. / *Ethics--Handbooks, manuals, etc.

EXECUTIVES

11-53

Hall, Douglas T. and Lynn A. Isabella.

Downward movement and career development. Organizational dynamics, 14:5-23, Summer 1985.

Descriptors: *Demotion--Administration / *Employee development.

EXECUTIVES (Cont'd)

11-54

Jaffe, Betsy.

A forced fit. Training & development journal, 39:82-83, September 1985.

Descriptors: *Women executives--Research / *Employee development.

EXECUTIVES--ABILITIES AND CHARACTERISTICS

11-55 Id34 .A15m

Allison, Mary Ann.

Managing up, managing down, by Mary Ann Allison and Eric W. Allison. New York: Simon & Schuster, 1984. 222 p.

Descriptors: *Personnel administration / *Executives--Abilities / *Psychology, Industrial.

11-56

Berlew, David E.

How to increase your influence. Training & development journal, 39:60-63, September 1985.

Descriptors: *Executives--Characteristics / *Influence (Psychology) / *Negotiation.

11-57

Griffeth, Rodger W. and others.

A comparison of different methods of clustering countries on the basis of employee attitudes. Human relations, 38:813-840, September 1985.

Descriptors: *Overseas executives--Attitudes / *Foreign nationals--Attitudes.

11-58 Ie11.8 .Ir7i

The irrational executive: psychoanalytic explorations in management, edited by Manfred F. R. Kets de Vries. New York: International Universities Press, 1984. 497 p.

Descriptors: *Psychology, Industrial / *Executives--Characteristics / *Executives--Mental health.

11-59

Kelly, James F., Jr.

Coping with the career plateau. Personnel administrator, 30:65-66+, October 1985.

Descriptors: *Executives--Characteristics / *Career patterns / *Middle age.

11-60

Lachman, Ran.

Public and private sector differences: CEO's perceptions of their role environments. Academy of Management journal, 28:671-680, September 1985.

Descriptors: *Executives--Attitudes / *Executives--Comparative studies / Israel.

EXECUTIVES--ABILITIES AND CHARACTERISTICS (Cont'd)

11-61

Poe, Randall.

The MBAs of summer. Across the board, 22:18-24, October 1985.

Descriptors: *Executives--Characteristics / *Executives--Case studies / *Marketing--Case studies.

11-62 Id24 .T21b

Taylor, Ronald N.

Behavioral decision making. Glenview, Ill.: Scott, Foresman and Company, 1983. 254 p.

Descriptors: *Decision-making.

EXECUTIVES--COMPENSATION

11-63 HD4965.2 .B12c

Bacon, Jeremy.

Corporate directors' compensation: 1985 edition. New York: The Conference Board, 1984. 18 p. (Conference Board report; no. 862)

Descriptors: *Directors of corporations--Compensation / *Executive compensation.

EXECUTIVES--HEALTH AND MEDICAL CARE

11-64 Ie568 .D28s

Davidson, Marilyn.

Stress and the woman manager, by Marilyn Davidson and Cary L. Cooper. New York: St. Martin's Press, 1983. 230 p.

Descriptors: *Stress, Psychological / *Women executives.

EXECUTIVES--RECRUITMENT

11-65 Ie124 .C67h

Cole, Kenneth J.

The headhunter strategy: how to make it work for you. New York: Wiley, 1985. 185 p.

Descriptors: *Executives--Recruitment.

11-66 Ie124 .T76e

Truitt, John.

Executive's manual of professional recruiting. New York: Facts on File, 1985. 138 p.

Descriptors: *Executives--Recruitment.

EXECUTIVES--SELECTION AND TESTS

11-67

Schwartz, Kenneth B. and Krishnagopal Menon.

Executive succession in failing firms. Academy of Management journal, 28:680-686, September 1985.

Descriptors: *Executive succession--Research.

EXECUTIVES--TRAINING

11-68

Bray, Howard.

Back to school for government managers. Across the board, 22:8-10, October 1985.

Descriptors: *Executives--Training / *Federal employees--Training / *Federal Executive Institute / *Executive Seminar Centers / *Senior executive service / Federal government.

11-69 Id24 .D79L

Drath, Wilfred H.

The looking glass experience: a story of learning through action and reflection, by Wilfred H. Drath and Robert E. Kaplan. Greensboro, N.C.: Center for Creative Leadership, 1984. 163 p.

Descriptors: *Management games--Case studies / *Management games--Evaluation.

11-70

Du Jardin, Pierre E.

The effects of advanced management programs: three case studies (part two). Management review, 74:51-56, September 1985.

Part 1 appeared in Management Review, 74:44-50, August 1985.

Descriptors: *Residential training programs--Research / *Management development--Research / *Executives--Training--Case studies.

FREEDOM OF INFORMATION

11-71

Thomas, Larry W.

The courts and the implementation of the Government in the Sunshine Act. Administrative law review, 37:259-279, Summer 1985.

Descriptors: *Freedom of information--Law and legislation / *Freedom of information--Cases / *Judicial review / Federal government.

GRIEVANCES AND APPEALS

11-72

Dalton, Dan R. and William D. Todor.

Composition of dyads as a factor in the outcomes of workplace justice: two field assessments. Academy of Management journal, 28:704-712, September 1985.

Descriptors: *Grievances--Research / *Sex discrimination--Research.

HOURS OF WORK

11-73

English, Carey W.

Job sharing gains ground across U.S. U.S. news & world report, 99:76, October 14, 1985.

Descriptors: *Job sharing / *Part-time work.

11-74

Peterson, Mark F.

Attitudinal differences among work shifts: what do they reflect? Academy of Management journal, 28:723-732, September 1985.

Descriptors: *Shift work--Research / *Nurses--Attitudes.

INCENTIVE AWARDS AND PROGRAMS

11-75

Friedson, Arthur S.

Special award programs: comnpensating excellence. Personnel administrator, 30:105-108+, September 1985.

Descriptors: *Awards--Administration / *Financial incentives.

11-76

Spratt, Michael F. and Bernadette Steele.

Rewarding key contributors. Compensation and benefits review, 17:24-37, July-August 1985.

Descriptors: *Incentive awards--Case studies / *Incentive awards--Administration.

11-77

Why the employee suggestion program is building at Kennedy Space Center. Government executive, 17:20+, September 1985.

Descriptors: *Suggestion systems / *U.S. National Aeronautics and Space Administration / Federal government.

INSURANCE, HEALTH

11-78

Clarke, Kenneth F. and Lisa D. Groves.

Medical plan changes: are you doing enough to contain costs? Personnel administrator, 30:115-119, September 1985.

Descriptors: *Insurance, Health / *Cost control / *Health benefit programs.

11-79

Rabkin, Peggy A.

Recent developments in retiree health benefits. Labor law journal, 36:675-687, September 1985.

Descriptors: *Insurance, Health / *Retirees--Insurance / *Retirees--Insurance--Cases.

INSURANCE, LIFE

11-80

Miller, Michael A.

Age-related reductions in workers' life insurance. Monthly labor review, 108:29-34, September 1985.

Descriptors: *Insurance, Life / *Insurance, Life--Statistics / *Older worker.

INVASION OF PRIVACY

11-81

Nobile, Robert J.

Employee searches in the workplace: developing a realistic policy. Personnel administrator, 30:89-98, May 1985.

Descriptors: *Invasion of privacy--Cases / *Invasion of privacy--Law and legislation.

JOB SATISFACTION

11-82

Hirschfeld, Madeline.

Is there an impostor in your office? Management review, 74:44-47, September 1985.

Descriptors: *Self-esteem / *Attitude (Psychology) / *Personal development.

JOB SEARCH

11-83

English, Carey W.

Do counselors really help job seekers? U.S. news & world report, 99:71, October 7, 1985.

Descriptors: *Job search / *Vocational counseling.

LABOR FORCE

11-84 HD5701 .F87L

Freedman, Audrey.

Labor outlook 1985, by Audrey Freedman and others. New York: The Conference Board, 1984. 15 p.

Descriptors: *Labor supply / *Employee development / *Compensation.

11-85

O'Brien, Gordon E.

Distortion in unemployment research: the early studies of Bakke and their implications for current research on employment and unemployment. Human relations, 38:877-894, September 1985.

Descriptors: *Unemployed--Attitudes / *Unemployed--Research.

LABOR-MANAGEMENT RELATIONS

11-86 Id213 .C35c

Challenges and choices facing American labor, edited by Thomas A. Kochan. Cambridge, Mass.: MIT Press, 1985. 356 p.

Descriptors: *Labor-management relations--Addresses, essays, lectures / *Unions--Addresses, essays, lectures.

11-87

Doyle, Philip M.

Area wage surveys shed light on declines in unionization. Monthly labor review, 108:13-20, September 1985.

Descriptors: *Unions--Statistics / *Pay--Statistics.

11-88

Heshizer, Brian and Robert Downing.

The contracting Weingarten doctrine: NLRB policymaking in a politicized environment. Labor law journal, 36:707-715, September 1985.

Descriptors: *U.S. National Labor Relations Board--Rules and practice / *Labor-management relations--Law and legislation / *Labor-management relations--Cases / *Union members--Cases.

11-89
Houseman, Gerald L.
American labor unions: dependent upon but not fairly protected by the law. Labor law journal, 36:716-727, September 1985.
Descriptors: *Unions--Evaluation / *Labor-management relations--Evaluation / *U.S. National Labor Relations Board--Evaluation.

11-90
Hughes, Charles L.
Overcoming the "we versus they" gap. Manage, 37:4-7, Third quarter 1985.
Descriptors: *Labor-management relations / *Communication.

11-91
Kovach, Kenneth A.
Needed changes in the Civil Service Reform Act to improve Federal sector labor relations. Journal of collective negotiations in the public sector, 14:269-276, no. 3 1985.
Descriptors: *Labor-management relations--Administration--Evaluation / *U.S. Federal Labor Relations Authority--Administration--Evaluation / *Civil service reform--Law and legislation / Federal government.

11-92
Kupferberg, Seth.
Political strikes, labor law, and democratic rights. Virginia law review, 71:685-752, June 1985.
Descriptors: *Labor-management relations--Law and legislation / *Union organizing--Law and legislation / *Union organizing--Cases / *Strikes--Cases.

11-93
Ogden, Warren C., Judd H. Lees and Gerard F. Gasperini.
The survival of contract terms: the quagmire expands. Labor law journal, 36:688-695, September 1985.
Descriptors: *Collective labor agreements / *Collective labor agreements--Law and legislation / *Collective labor agreements--Cases.

11-94
Plovnick, Mark S. and Gary N. Chaison.
Relationships between concession bargaining and labor-management cooperation. Academy of Management journal, 28:697-704, September 1985.
Descriptors: *Collective bargaining--Research / *Unions--Officers--Attitudes.

11-95
Solomon, Janet Stern.
Employee relations Soviet style. Personnel administrator, 30:79-80+, October 1985.
Descriptors: *Industrial relations--Comparative studies / *Russia.

LABOR-MANAGEMENT RELATIONS (Cont'd)

11-96

Todd, Katherine.

Librarians in labor unions. Journal of collective negotiations in the public sector, 14:255-267, no. 3 1985.

Descriptors: *Librarians / *Professional employees--Unions / *Unions.

11-97

Troy, Leo.

Public sector unionism at home and abroad. Government union review, 6:52-75, Summer 1985.

Descriptors: *Labor-management relations--Comparative studies / *Unions--Comparative studies / *Union members--Comparative studies / Federal government.

11-98

Usaj, Joseph and James Howell.

"Potential issues audit": new channels of communication in a union environment. Personnel administrator, 30:40-41, September 1985.

Descriptors: *Labor-management relations / *Communication / *Union members.

11-99

Willoughby, Floyd G. and Thomas L. Keon.

Changing business students' attitudes toward unions: a significant treatment effect. Journal of collective negotiations in the public sector, 14:231-238, no. 3 1985.

Descriptors: *Unions--Research / *College students--Attitudes.

LEADERSHIP

11-100

Dobbins, Gregory H.

Effects of gender on leaders' responses to poor performers: an attributional interpretation. Academy of Management journal, 28:587-598, September 1985.

Descriptors: *Leadership--Research / *Sex discrimination--Research / *Executives--Characteristics--Research.

MANAGEMENT

11-101

Baker, H. Kent and Philip I. Morgan.

Building a professional image: dealing with time problems. Supervisory management, 30:36-42, October 1985.

Descriptors: *Time management / *Time allocation.

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